

Hi [first name],

This is in reference to an earlier communication from Lab-Aids regarding your science portal. Lab-Aids has partnered with Magic Software to transition access to the Lab-Aids content from the existing portal to the MagicBox platform.

Your Admin account has been created. Please follow the three steps below.

Sign on and change your password

You can now **sign-in** with the username and password below

Your Email id: [username]

Password: [password]

We recommend changing your password on your first login.

Review your content

Depending on your purchase, you will receive one or more follow up emails with information on your portal content - they may arrive with a delay. **Please review the this information for accuracy** to ensure we are able to provide uninterrupted access to your Lab-Aids content. Should you notice any discrepancies, please contact portals@lab-aids.com. If you are not the appropriate contact to confirm this information, we kindly request that you forward those emails to the most appropriate individual(s).

Start the onboarding process

The majority of customers roster student, teacher, and class data with a CSV or XLS import. Once the initial import is complete, licenses can be assigned to schools and teachers.

The **detailed instructions on how to on-board and set up your Portal using this method** [can be downloaded here](#). Our [FAQ page](#) includes additional support for admins, teachers, and students. Should you have any difficulties in setting up, please contact portals@lab-aids.com.

If you require a different method for the onboarding process using integration with another platform (such as Google Classroom, OneRoster, or LTI), please [complete this form](#) to help us determine which available method is right for you. Completion of this form helps avoid back and forth communication and streamlines the process for everyone.

We will continue to follow up with you in the coming days to offer support and/or confirm you've successfully set up your Portal. If you would not like to receive this follow-up communication, please send a quick reply back that you're set up and ready to go.

Thank you!

Lab-Aids

portals@lab-aids.com